

Workplace Health & Safety



Policy BA-P003

1. Applicability

This document is a policy of BURN Arts, Inc. (“**Association**”).

This document applies to all members of the Association (“**Members**”) and where reasonable, serves as a guide to individuals attending our events, including Modifyre, and individuals accessing our resources at any of our event venues, including East Brisbane Bowls Club and Hackerspace Brisbane (“**Participants**”).

2. Purpose

To provide guidance on the responsibilities relating to health and safety when working at any venues relating to the Association’s events, including workshops or working bees (“**Sites**”).

3. Overview

The Association recognises its responsibilities for providing a healthy and safe environment, and is committed to protecting the health, safety and welfare of all its members and members of the Community. In doing so, the Association takes a consultative approach to health and safety.

The active cooperation of all members is required for ensuring a healthy and safe working environment. All members are expected to contribute to the protection of health and safety at all Sites, and to identify any health and safety issues and assist in implementing measures designed to ensure the health and safety of all persons.

4. Responsibilities of the Association

The Association’s Management Committee is committed to:

- ensuring healthy and safe working conditions;
- establishing healthy and safe work practices;
- encouraging consultation in addressing health and safety issues; and
- establishing a system and providing instruction to relevant members in the identification, assessment, control and review of all foreseeable hazards within the Sites.

5. Responsibilities of all members

All members of the Association and the Community must:

- comply with this document and all other documents relevant to health and safety;
- comply with relevant legislation;
- take reasonable care for their own health and safety and for the health and safety of anyone else who may be affected by their acts or omissions in the Sites;
- observe routine health and safety practices and procedures;
- maintain safe conduct in the performance of their work;
- report any health and safety problems; and

- wear appropriate protective clothing and equipment.

6. Related documents

- BA-P001 – Code of Conduct
- BA-P002 – Harassment, Discrimination and Bullying
- BA-P004 – Drugs & Alcohol

7. Contact

For further information, please contact:

Chair

BURN Arts, Inc.

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8. Version control

Version	Date	Comments
V2.00	16 January 2019	Version 2